

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 191
OCTOBER 14, 2015 – WORK SESSION**

**WSU Extension
Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, October 14, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member – Excused

Staff: Pam Dill

Staff Present: Tim Lawrence, Director, Sara Bergquist, 4-H Program Coordinator

Record @ 00:05

Subject/Description: Changes to Island County Noxious Weed ordinance

Attachment: none

Information: Tim informed the Board that he is continuing to work with the Prosecuting Attorney's office to align the Noxious Weed ordinance with state law.

Subject/Description: 4-H Youth Development Program Overview

Attachment: handouts

Information: Sara Bergquist provided an overview of the 4-H Youth Development Program.

**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, October 14, 2015, at 9:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Rick Hannold, Member
Jill Johnson, Member – Excused

Staff: Pam Dill

Staff Present: Jackie Henderson, Director, Lynda Richards

Others Present: Elaine Marlow, Budget Director

Record @ 17:50

Subject/Description: One-Tenth Guidelines

Attachment: yes

Information: Postponed.

Follow up:

Subject/Description: Substance Abuse Prevention

Attachment: none

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Discussion: Jackie Henderson discussed issues Human Services is having with the very prescriptive and structured uses of substance abuse prevention funding allowed by the state Division of Behavioral Health and Recovery.

Follow up: Jackie will forward the Board some bullet points to share with the legislators.

**Facilities Department
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, October 14, 2015, at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Richard Hannold, Member
Jill Johnson, Member – Excused

Staff Present: Larry Van Horn, Facilities Director

Others Present: Jackie Henderson, Human Services Director

Record @ 35:30

Subject/Description: Compass Health update

Attachments: yes

Action Requested: Larry reported there has been no good faith movement on the part of Coast Real Estate Services or Compass Health. He asked the Board for authorization to forward a Legal Assistance Request to the Prosecuting Attorney's Office.

Follow up: Okay with Board.

Subject/Description: Camano Center

Attachments: Memo dated 10/7/15 from Larry Van Horn to BOCC

Action Requested: Approval to change the name of the "Ole Blue" Building on the Camano campus and install a road side sign to avoid confusion with the building located at 606 Arrowhead Road also referred to as the "Camano Center."

Follow up: Okay with Board.

Subject/Description: 405 Center Street property

Attachments: yes

Information: Property owner contacted the Facilities Department expressing interest in selling the property to the County. Bill Oakes has researched the property in the past and determined there are a number of issues with the property that would make it prohibitive.

Commissioner Price Johnson suggested contacting the Ebey's Trust Board Director to see if they have any interest in the property.

**Island County Auditor
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, October 14, 2015 at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Helen Price Johnson, Chair
Rick Hannold, Member
Jill Johnson, Member – Excused

Staff: Pam Dill

Present: Sheilah Crider, Auditor, Sylvia Fairfax, Beth Kelly

Record @ 49:28

Subject/Description: Contract with WA State Digital Archives for Online Records Services

Attachment: yes

Discussion: Sheilah Crider and staff with the Auditor's Office briefed the Board on their intent to enter into a contract with WA State Digital Archives to upload their recorded documents and make them accessible to the public for free and at no additional cost to the County.

An additional request was made to make those recorded documents available directly through the county. The cost for that is \$19,000.00. The Board was supportive, but will need to discuss funding sources at their budget meeting on Monday, October 19, 2015.

Subject/Description: Intent to move to next generation Elections Software with HART interCivic Verity

Attachment: none

Information: Sheilah Crider briefed the Board on her intent to move to the next generation Elections Software with HART interCivic Verity. The cost would depend on the length of the maintenance contract, 3 year \$194,000 – 5 year \$237,000.

Follow up: Sheilah will bring a more detailed budget outline to a future work session.

Subject/Description: Intent to enter into a contract with Democracy Live for online ballot delivery commencing in 2016.

Attachment: none

Information: Sheilah Crider briefed the Board on her intent to enter into a contract with Democracy Live to provide electronic ballots and election information to all voters.

Subject/Description: Unclaimed Property & Stale dated Warrants

Attachment: yes

Action Requested: Approval of annual cancelation of unclaimed warrants.

Follow up: Okay with Board to move forward with resolution cancelling warrants.

Sheilah Crider provided updates on the following:

- November General Election – Mailed 10/13/15, Military and overseas (46 days prior)
- Presidential Primary 2016 - May 24, 2016
- Final SAO Exit Audit - October 27 @ 1:00 p.m. Room 116

**Juvenile & Family Court Services
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, October 14, 2015, at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member - Excused

Staff: Pam Dill

Staff Present: **Andrew Somers**

Others Present: **Elaine Marlow, Budget Director**

Record @ 01:28:57

Subject/Description: **Law Library/2016 Budget**

Attachment: yes

Action Requested: Andrew Somers requested \$4000.00 from current expense to fund the Law Library for 2016.

Follow up: The Board will discuss at their budget meeting on Monday, October 19, 2015.

Subject/Description: **Justice System- Maintenance Contract**

Attachment: Proposed Maintenance Agreement Proposal

Information: Andrew Somers expressed his support for the maintenance agreement with Justice Systems Corporations for Emergency Service responses for the Island County Jail and Juvenile Facilities. Total cost estimate \$34,489.00 (Jail -\$18,969.99/Juvenile - \$15,520.00)

Follow up: Andrew will continue to work with the Sheriff's Office and Budget Director.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, October 14, 2015 at 10:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member – Excused

Staff: Pam Dill

Staff Present: **Melanie Bacon, Human Resource Director**

Others Present: **Keith Higman**

Subject/Description: **Personnel Actions**

Attachment: yes

Action Requested:

Commissioner Hannold moved to approve the Employment Contract with Hiller West appointing him to the position of Director, Current Use Planning and Community Development and Personal Status Change #12506. The motion was seconded by Commissioner Price Johnson and carried 2-0.

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Commissioner Hannold moved to approve Personal Status Change #11127 appointing Keith Higman to Interim Director of Long Range Planning. The motion was seconded by Commissioner Price Johnson and carried 2-0.

Commissioner Hannold moved to approve Personnel Status Change # 12233 promoting Brad Johnson from Senior Planner to Principal Planner. The motion was seconded by Commissioner Price Johnson and carried 2-0.

Commissioner Hannold moved to approve Personnel Status Change #12548 promoting Meredith Penny from Assistant Planner to Associate Planner and Personnel Status Change #12557 promoting Nathan Howard from Assistant Planner to Associate Planner. The motion was seconded by Commissioner Price Johnson and carried 2-0.

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Emergency Management

- DEM Assistant .50 FTE #105/15 – Postponed.

Add-0n

Subject/Description: Interim Agreement WSCCE – LOCAL 1845

Attachment: agreement

Action Requested: *Commissioner Hannold moved to approve the Interim Agreement by and between Island County WSCCE – Local 1845 with regards to medical insurance for 2016. The motion was seconded by Commissioner Price Johnson and carried 2-0.*

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, October 14, 2015 at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member - Excused

Staff: Pam Dill

Others Present: Elaine Marlow, Budget Director

Record @

Subject/Description: Resolution recognizing Mayor Nancy Conard

Attachments: resolution

Action Requested: Approve resolution recognizing Mayor Nancy Conard and her outstanding service to the Central Whidbey Community.

Follow up: Okay with Board to move forward to Tuesday agenda.

Subject/Description: 2016 2% Hotel-Motel Tax

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Attachments: yes

Action Requested: Approval of the 2016 2% Hotel-Motel Lodging Tax Committees recommendations.

Follow up: Okay with Board to move forward to Tuesday's agenda.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board